

Dt. 13/08/2010

To,
All the concerned

Sub: Quotations for Procurement of Furniture for Re-modeling of Admn Section
NBO-Reg.

The Organisation is inviting sealed quotations for procurement of furniture
with undermentioned specifications & quantity:

a.	Table (6 ft x3 ft) with keyboard and drawer unit-----	01
b.	Table (4 ftx 2.5 ft) with keyboard and drawer unit —	05
c.	Side Rack with Cupboard (4 ftx3ftx1ft)-----	06
d.	Sofa Set (3+ 2) -----	01 set
e.	Centre Table (3 ft x 2 ft.)-----	01
f.	Ply wood for 6 cabin-----	200 sq feet .(Approximately)

The quotations may be given in one lump sum under the following terms
and conditions:

- 1 The rates once quoted cannot be changed and should be valid for
minimum period of 90 days.
- 2 The sealed quotations may be submitted to S.O.Admn, in Room no. 207-
G between 10.00 AM to 3.00 PM on or before 3-09-2010. The quotations
will be opened on 3-09-2010 at 3.30 PM. The bidders or their duly
authorized representatives will be allowed to take part in the process of
opening of bids.
- 3 Director & HOD, NBO has right to accept or reject any quotations without
assigning any reason.
- 4 The supply and installation will have to be made within one months from
the date of issue of Purchase Orders
- 5 Payment will be made only after supply and installation of the items in
satisfactory manner.
- 6 Director & HOD, NBO may cancel the Purchase Order once issued, at any
point of time without assigning any reason


(P. Pulamte)

Section Officer (Admn)

Copy to :

1. As per List Attached
2. NIC, NBO for uploading the Notice to Official Website.

