

No. A-4/62/02/COMP-CIB/2010/NBO)
Government of India
Ministry of Housing & Urban Poverty alleviation
National Buildings Organization

Dated 7th September, 2010
Nirman Bhawan, New Delhi

Office Order

Subject: Duties of officers, for the CIB Board Meeting-cum-Conference during 25-28th October, 2010, at New Delhi

The undersigned is directed to refer to the aforesaid CIB Board Meeting-cum-conference, being hosted by NBO/MoHUPA, from 25th to 28th October, 2010 at New Delhi and request the concerned to kindly take necessary actions with regard to the duty assigned to them (enclosed).

2. The Chief Coordinator of CIB Board Meeting will be Shri D.S.Negi (Director (NBO) & OSD (JNNURM & RAY), under overall supervision of Additional Secretary & MD (JNNURM)
3. This issues with the approval of Additional Secretary & MD (JNNURM)



(Praveen Kumar)
Research Officer (JNNURM & RAY)

Enclose: as above

To

1. Dr. Shailesh Agrawal, ED, BMTPC
2. Shri Vivek Nangia, Director (JNNURM)
3. Ms. Deepti Gaur Mukherjee, Director (RAY & HUDCO)
4. Shri A. K. Mishra Deputy Director (Data & MIS)
5. Shri Umraw Singh, DD (JPC)
6. Shri A.N. Jha, US (RAY)
7. Shri V.Ethiraj, R.O (SER)
8. Ms. Kimberely, Research Associate, (KM&EAC) NSUP
9. Shri Pankaj Gupta, BMTPC
10. Shri S. K Jha, Care Taker, NBO
11. Shri M.Ezhilarasu, Scientist D, for uploading it on NBO website

Copy for information to:

PA to AS & MD (JNNURM)

Team	Officers	Responsibility /Duty
1	<ol style="list-style-type: none"> 1. Director (NBO)& OSD (JNNURM & RAY) 2. Shri A. K. Mishra Deputy Director (Data & MIS) 3. Shri A.N .Jha US(RAY) 4. Ms. Kimberely, RA (KM &EAC) NSUP) 	<ul style="list-style-type: none"> ➤ 26th &27th October, 2010 Board meeting. ➤ Accommodation for Board Members & coordination with ITC, Maurya
2	<ol style="list-style-type: none"> 1. ED, BMTPC 2. Shri Umraw Singh, DD(JPC) 3. Shri Pankaj Gupta , BMTPC 4. Shri S. K Jha, Care Taker, NBO 5. Shri V. Ethiraj, R.O(SE) 	<ul style="list-style-type: none"> ➤ Transportation Committee ➤ Logistics for conference ➤ Coordination for invitation to Indian participants ➤ Printing & procurement committee.
3	<ol style="list-style-type: none"> 1. Director(JNNURM) and ED(BMTPC) 2. Shri V. Ethiraj, R.O(SE) 3. Shri S.K. Jha ,Care taker, NBO 	<ul style="list-style-type: none"> ➤ Visit to Agra
4	<ol style="list-style-type: none"> 1. Director(NBO)&OSD(JNNURM & RAY) 2. Director(RAY& HJDCO) 3. Ms. Kimberely, RA (KM &EAC) (NSUP) 	<ul style="list-style-type: none"> ➤ Dinner Hosted by Hon'ble MHUPA



(Praveen Kumar)
Research Officer (JNNURM & RAY)